

Appendix 1: Overview Swiss Triathlon Technical Officials' Certification Program

Certification Level	Responsibility for Event				International Events	Prerequisites	Evaluation	Area of Training	Course conducted by	Validation
	as Technical Delegate	as Race Referee, Assistant TD	as Chief Technical Official	as Assistant Technical Official						
<b>Regional TO-1 (RTO-1)</b>	-	-	Regio Cup, local- & club events	All national events	-	See Swiss Triathlon prerequisites to become a Technical Official	1.) Attend successfully the RTO-1 course 2.) Pass all four workshop test situations 3.) Pass the open-book exam 4.) Pass mentorship process at first event	Familiarization with Swiss Triathlon rules. Roles and responsibilities of the TO. Developing soft skills.	Swiss Triathlon	1.) Every 3 years must revalidate his status by attending a course at the appropriate level. 2.) Minimum event involvement.*
<b>Regional TO-2 (RTO-2)</b>	-	Regional Events (no ST Circuit, Pro Races, Juniors League, Youth League)	All national events	All national events	In special cases and approved by TC	1.) min. 1 year as RTO-1. 2.) min. 6 events in last 2 years. 3.) Extensive knowledge of Swiss Triathlon rules. 4.) Demonstrated willingness to undertake any role assigned.	1.) Attend successfully the RTO-2 course 2.) Pass Chief TO evaluation at workshop test situation 3.) Pass the open-book exam	In depth review of rules for non-drafting races. Familiarization with rules for drafting races. Assign other TO.	Swiss Triathlon	1.) Every 3 years must revalidate his status by attending a course at the appropriate level. 2.) Minimum event involvement.*
<b>National TO (NTO)</b>	Regional Events (no ST Circuit, Pro Races, Juniors League, Youth League)	All national events, Multisport Continental Championships, Continental Cup	All national events, Multisport Continental Championships, Continental Cup	All national events, World Triathlon Series, Multisport Championships, World Cup, Triathlon Continental Championships	If approved by TC	1.) min. 1 year as RTO-2. 2.) min. 6 events in last 2 years. 3.) Basic knowledge of ITU rules 4.) Demonstrate leadership qualities and willingness to continue on pathway.	1.) Attend successfully the NTO course 2.) Pass the open-book exam 3.) Practice on an ITU event within 6 months from course date.	ITU Competition Rules. Roles at Events. Event Protocol. Case Studies.	ITU (Swiss Triathlon if ITU ATOEP)	1.) ITU: Every 4 years must revalidate his status through ITU development e-platform 2.) Swiss Triathlon: Every 4 years must attend a course at the appropriate level. 3.) Minimum event involvement.*
<b>Continental TO &amp; International TO</b>	CTO: All national events, Multisport Continental Championships, Continental Cup ITO: All events	CTO: All national events, World Triathlon Series, Multisport Championships, World Cup, Triathlon Continental Championships ITO: All events	CTO: All national events, World Triathlon Series, Multisport Championships, World Cup, Triathlon Continental Championships ITO: All events	All events	yes	CTO nomination by ETU: 1.) min. 2 years as NTO 2.) min 4 ITU events in the past 4 years ITO: see ITU regulations.	1.) Attend successfully the CTO/ITO course 2.) Pass the exam	CTO: Technical Official Guide. Event Organizers Manual. Technical Documentation. Case Studies. ITO: see ITU	ITU	1.) CTO: Every 4 years must revalidate his status through ITU development e-platform 1.) ITO: see ITU 2.) Minimum event involvement.*

\*If TOs do not meet the minimum event involvement (3 events/year) in 2 consecutive years, their status is automatically set to inactive.